REMOTE PROCEEDINGS
Preparation, Tools and Tactics ——

REMOTE DEPOSITIONS ARE **NOT A NEW FRONTIER**, BUT, FOR MANY IT IS A **NEW WAY OF PRACTICING LAW**. DISCOVER HOW YOU CAN TAKE YOUR PROCEEDING PRACTICES FROM THE PHYSICAL WORLD TO A VIRTUAL SETTING.

WORKING REMOTELY IS THE NEW NORMAL

But what does it take to continue to litigate in this digital world? This class will provide best practices and key considerations for preparing for your virtual proceeding, demonstrations in remote and exhibit sharing tools, discussions on how to keep your remote proceeding secure, and more!

PREPARING FOR YOUR REMOTE PROCEEDING

- Checklist of Key Considerations
- Preparation and Equipment Testing
- Stipulation Considerations
- Breakout Room Considerations
- Introducing and Marking Exhibits
- Addressing Technical Issues

A LOOK AT THE COMPONENTS

- Video
- Audio
- Exhibits
- Realtime
- Videographer

TECHNICAL REQUIREMENTS AND SETUPS

- Available Technologies
- Recommended Bandwidth and Testing
- Updating Your Notice Language
- Staying Secure
- Connecting to a Session and other Logistics
- An Insider Demonstration

PREPARING THE WITNESS

- Suggested Conduct and Settings
- Varying Participant Views
- Admonitions: What to Consider

REPORTER OPENING STATEMENTS

- Swearing in the Witness
- Exhibit Distribution and Best Practices

RESOURCES

- Current Articles
- Practice Guide
- Video Tutorials
- Checklists

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